

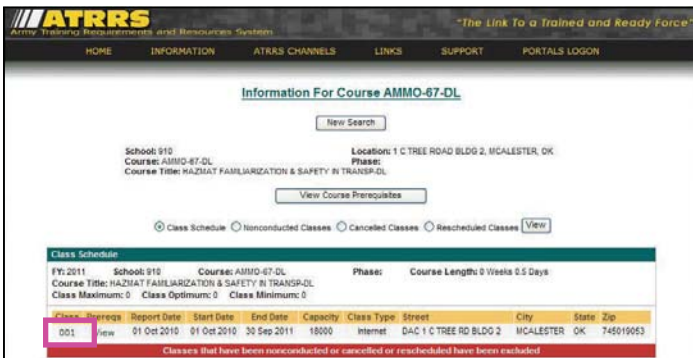


You must have an AKO account to access DAC online training in the ALMS. If you do not already have an AKO account, go to <https://www.us.army.mil>, select "New User", and follow the directions to register for an AKO account. **CONTRACTORS:** Contact your Program Manager to find out how to get a sponsor for your AKO account.

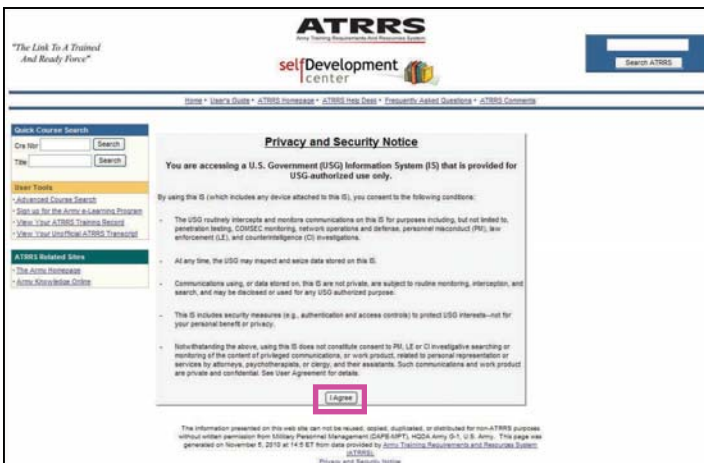
STEP 1 From "Online Training", click the course number of the online training you want to complete.



STEP 2 When the ATRRS listing for the course you selected opens, click the number under "Class".



STEP 3 Click "I Agree" in the Privacy and Security Notice.



STEP 4 Select "CAC".



STEP 5 Enter your CAC PIN and click "Login".



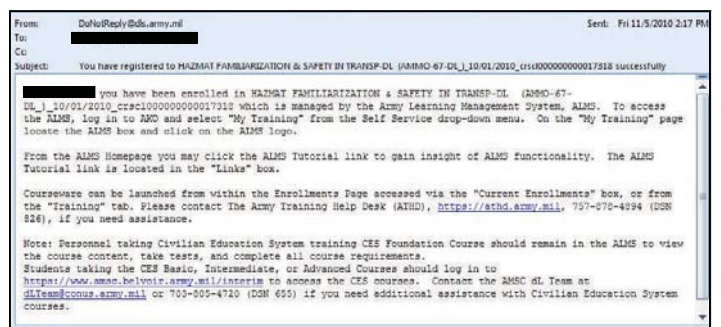
STEP 6 Enter your student information and click "Submit Application".



STEP 7 After clicking "Submit Application", you will see a popup message and a screen confirming your application.

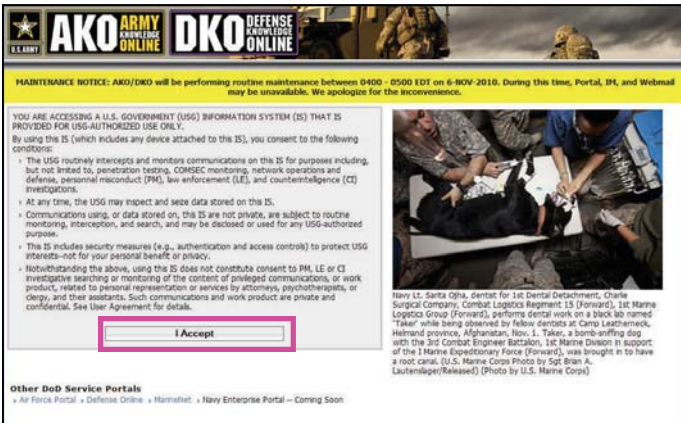


STEP 8 You will receive an email like this one when your course is available to you in ALMS.

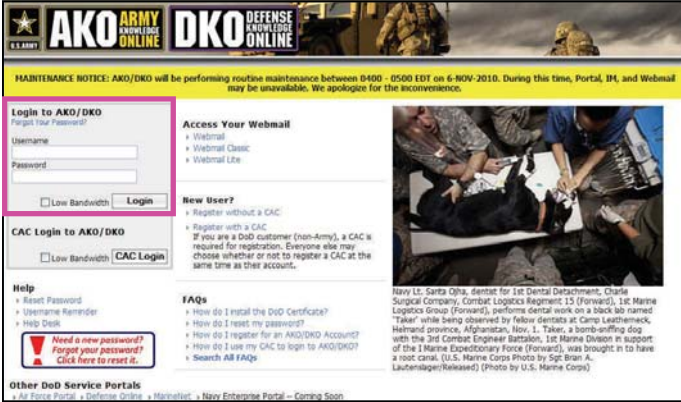




STEP 9 To start your course in ALMS, go to www.us.army.mil and click "I Accept".



STEP 10 Under "Login to AKO/DKO", enter your username and password.



STEP 11 Answer your custom knowledge-based authentication questions and click "Submit".



STEP 12 Go to the "Self Service" tab and select "My Education".



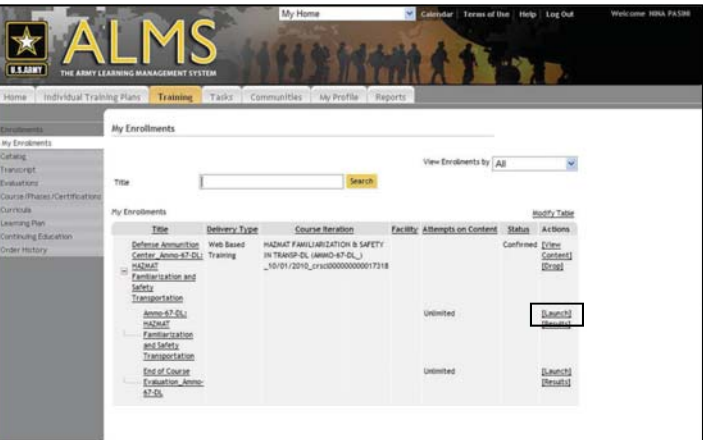
STEP 13 Click the ALMS logo on the "My Education" page.



STEP 14 Select "Current Enrollments".



STEP 15 Select "Launch" for the course you want to complete.



STEP 16 After exiting the course, click "Back to Enrollments" to return to "My Enrollments" and relaunch the course.

